



**UNIVERSITAS GADJAH MADA
FACULTY OF LAW
INTERNATIONAL UNDERGRADUATE PROGRAM (S1-IUP)**

Credit Transfer Request Form

Serial Number: 03/II/IUPL.UGM/SEDD/2016

Having completed an Exchange Program at ,
I, the undersigned,

Name :
Student Number :

hereby request for a transfer of the credit(s) for the following course(s), which I have completed at the abovementioned host institution during said Exchange Program:

Course Name	Course Code	Credit ¹	Total Hours per Semester	Grade
1.				
2.				
3.				
4.				
5.				

into the credits of the following course(s), as offered at the International Undergraduate Program of the Faculty of Law, Universitas Gadjah Mada:

Course Name	Course Code	Credit	Grade ²
1.			
2.			
3.			
4.			
5.			

For your consideration, I am enclosing with this Form: (a) my official Academic Transcript produced by the host institution; (b) the syllabus(i) of the course(s); and (c) an official statement from the host institution of the Exchange Program regarding the interpretation/translation of credits and grades.

Date : Signature :

Acknowledgment by
Academic Advisor :
(name and signature)

APPROVED	PARTIALLY APPROVED	REJECTED
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Secretary of Head Undergraduate Program

Richo Andi Wibowo, S.H., LL.M, Ph.D.

¹ Insert in its original unit of measurement.
² If applicable